

BOTTLE WORKS is excited that you are considering our ART WORKS Building as a place to pursue your art. We are a nonprofit organization whose mission is to provide affordable working studio space for artists to create, exhibit, teach and sell art and to provide a place for the community to gather, learn, and participate in the experience of art.

Therefore, the primary use of studio space in the ART WORKS Building is for **creating** art; however, studios should also be used for displaying and selling. **BOTTLE WORKS** hopes to create a partnership with studio artists and provide a space where artists' creativity and businesses will thrive.

The application process is as follows:

- **Complete and submit the Studio Application Form found on page 4 and 5 of this document.**
- **Next you will be presented with a draft lease for your review.**
- **The lease is a binding legal document. If any provisions are not understood, please feel free to ask for clarification and consult an attorney before signing.**
- **After the lease has been signed and the first month rent and security deposit are deposited, a move in date will be determined, at which time the artist will receive keys to the studio.**

Below you will find the details and responsibilities of studio artist. If you need clarification on any items, please feel free to contact Angela at 814-535-2020.

BOTTLE WORKS is looking for artists who:

- Are age 21 or older
- Are emerging, mid-career and older artists
- Are serious about pursuing their art in the professional setting of a *communal* facility
- Primarily want to use the studio for creating art, however artists may also display and sell their art from their studio
- Demonstrate a commitment to their career through an existing body of work
- Have display obvious talent and have nurtured an individual vision
- Are creating original art (the artwork must be the artist's original concept and produced by the artist)
- Show proven ability in their chosen medium through some combination of the following:
 - Participation in juried shows
 - Professional experience
 - Or in the case of emerging artists, a reference from a mentor, presentation of portfolio, slides or photos for review

What you as the artist need to know and understand before applying!

1. **Artists will have access to the ART WORKS Building 7days a week, 24 hours per day.**

2. **Rent for each studio is \$8.00 per square foot per year. For example, that works out to be \$229.00 per month for the 344 sq ft space and \$228.00 per month for the 342 sq ft space.**
3. Rent includes electricity, heat, air conditioning and internet. Artists are responsible for their own phones and any other communication/computer connections. An additional charge may be imposed for utility use beyond average usage and/or the installation of special equipment in a studio, (electric kiln, special exhaust system, etc) this can be discussed. All studios have natural light as well as fluorescent shop lights with day lighting bulbs. Artists are responsible for any special additional lighting.
4. No more than two (2) artists may share a studio. Each will be responsible for one-half (½) of the rent. The paring of artists is completely up to the individual artists. BOTTLE WORKS will not assign an additional artist to an already occupied studio. However, BOTTLE WORKS is happy to tell potential artists that a studio artist is looking for another artist to co-occupy their studio, if the request is received in writing from the studio artist.
5. BOTTLE WORKS wants studio artists to feel a sense of community, the more BOTTLE WORKS artists can interact with staff and visitors the better. BOTTLE WORKS is here to help promote and support the artists in any way we can. With that said we ask studio artists to contribute to BOTTLE WORKS in the following ways:
 - **Serve 4 hours per month of volunteer time.** A list of volunteer opportunities will be emailed out monthly or can be discussed with Executive Director.
 - When committees are formed, serve on at least one committee, the hours devoted to the committee can be counted toward the volunteer hours.
 - Work in his/her studio producing artwork and have studio open to the public at **as much as possible**. As previously mentioned artist studios are meant to be “working” studios. As BOTTLE WORKS grows, we hope that you will grow as well; therefore an exact number of required hours in the studio may be established in the future.
 - **Be in your studio for special events.** BOTTLE WORKS understands that life can be busy; therefore if you are unable to be open for a special event we ask that you have someone open and represent your studio. This person should be knowledgeable of you and your work. After all these events and programs are designed to bring large volumes of visitors to the ART WORKS Building providing the studio artists with excellent opportunities to interact with potential cliental.
 - **Donate one finished piece of art per year to an annual fundraising event.**

In addition to being a facility that will help foster artists’ individual art, BOTTLE WORKS will also serve collectively as a resource for art education programs and community interest in the arts. Programs offered at BOTTLE WORKS will include educational opportunities that will offer financial compensation for participating artists. Many of the educational programs will be regularly scheduled, while other more specialized programs will be featured as special events. Demonstrations and lectures by BOTTLE WORKS’ artists will be encouraged as well.

Additional conditions for artists renting studios in the ART WORKS Building include:

- Studio space is to be left in same condition upon departure from the ART WORKS Building as upon arrival.

- A security deposit of one month's rent in addition to the first month's rent is due upon signature of the lease.
- Rent is payable in advance on the first day of each month during the term of the lease. If tenant fails to pay any installment of rent or any other amount within five (5) days of the due date, the tenant shall pay Landlord a late payment of \$25.00. If the rent has not been received by 9:00 am on the 18th of the month, then a seven (7) day eviction notice will be posted.
- Each studio artist will be offered a one year lease. **Renewal is not automatic.**
- Artists are expected to work in their studios on a consistent and ongoing basis. **Non-use of studio space is cause for non-renewal of lease or eviction.**

To apply for an artist studio in the ART WORKS Building of BOTTLE WORKS:

- Complete the "Studio Artist Application" form
- Submit CD of 5 pieces of representative work with summary page of title, medium, size and date of execution. For 3D work, please submit 2 images of each piece. Please number images on the CD to coincide with summary page.
- Submit an artist's statement (two pages or less)
- Submit a current resume
- Submit any additional support materials you believe are relevant (i.e. reviews, recommendations, etc.)

Please send all application materials in one COMPLETE package to: Angela Rizzo, BOTTLE WORKS, 411 Third Avenue, Johnstown, PA 15906.

If you would like any materials returned, please provide a stamped, self-addressed envelope with your application package and **specify what SHOULD BE returned.**

Once a completed application has been reviewed a visit will be schedule at which time a draft lease will be presented.

BOTTLE WORKS would like to thank you for your interest. BOTTLE WORKS wants to see artists and the local art community thrive, with that said if you have any special needs or concerns regarding the ART WORKS Building and the studios please feel free to contact, Angela Rizzo at (814) 535-2020 or (814) 536-5399.



Studio Application for the ART WORKS Building
411 Third Avenue, Johnstown, PA 15906
814-535-2020 • www.bottleworks.org

Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____

Website: _____

1. Describe your current work and artistic direction. Please be specific about the medium of your art (paint, fiber, ceramics, glass, wood, etc. If mixed, please describe).

2. Do you have any special needs for your studio? (special electric, ventilation, etc)? Special needs will be provided at an additional cost per square foot. Studios without special equipment/needs will rent at \$8 square foot per year. If you need additional equipment, please state what that will be. Square foot cost will be assessed according to equipment need.

3. All artists sharing studios must go through the jurying process. Are you looking for another artist to share studio space with?
- Yes
 - No
 - Maybe

Do you have someone with whom you are interested in sharing a studio?

- Yes
- No

Has that person submitted an application?

- Yes
- No

4. Since education is an important component of BOTTLE WORKS?ART WORKS are you willing to participate in:

- | | |
|--------------------------------------|--|
| <input type="radio"/> Teaching Pre-K | <input type="radio"/> Teaching grades 6-8 |
| <input type="radio"/> Teaching K-5 | <input type="radio"/> Teaching grades 9-12 |

- Teaching adults
 - Teaching special needs
 - Demonstrations
 - Lectures or brown bag lunch talks
 - Other _____
5. How many hours per week will be spent working in your studio in the ART WORKS Building?
- 20-25
 - 25-30
 - 30-40
6. How would you describe your working style? Check all that apply.
- I prefer to work alone with my door closed
 - I require a quiet environment with few distractions
 - I enjoy being in an environment where I can exchange ideas with other artists
 - I enjoy being in a communal environment
 - I prefer to work collaboratively with other artists
 - Other _____
7. How did you find out about the ART WORKS Building?
- Internet
 - Email
 - Word of mouth
 - Advertisement (Please specify what publication: _____)
 - An artists currently involved with BOTTLE WORKS/ART WORKS
(Please specify who: _____)
 - Other _____

Thank you for your application! We will contact you by phone or email to let you know we received your submission. If you have any questions feel free to contact us at (814) 535-2020.